

Meeting of the Board of Directors
Thursday, September 19, 2019, 4:00 pm
La Jolla Riford Library, 7555 Draper Ave, La Jolla, CA 92037

DRAFT MINUTES

Board Members

Present: Kanjo, LaCava, Marino, Nelson, Pfeiffer, Warwick, Witt, Yansick

Absent: Hauer, Lipsky, Kassel, McKellar, Wagener

District Manager: John Unbewust

Public: Luis Ojeda (City of San Diego), Mauricio Medina (Council District 1 Rep), Corey Levitan (La Jolla Light), Jodi Rudick (La Jolla Village Merchants Association), Caroline Meade, Lurnie Durisoe, Charles Hartford (La Jolla Rotary)

1. Welcome and Roll Call
4:05 pm. 7 Board Members in attendance, quorum met.
2. Adopt the Agenda:
So moved. Nelson/Pfeiffer. 7-0-0.
3. Non-Agenda Public Comment (2 minutes or less on matters within ELJ jurisdiction and not on today's agenda. No action can be taken.)

Medina: Noted Scripps Park comfort station construction is underway, timing is about 2 years. Expect Village streets to receive slurry seal. Highlighted AB946 which loosens regulations of sidewalk vending ordinance.

Ojeda: Noted that ELJ request for advance funds had been approved and check was mailed.

Meade: Noted that she reported graffiti on private property (76 Station) through the City's Get It Done app and it was dealt with promptly.

Durisoe: Is proposing to place US Flags along Girard on national holidays. Rotary Club is sponsoring. Drilled holes in sidewalk (1-1/2"x7") with 10-foot flag poles. Similar to what is done in Coronado. When flags not present, holes will be capped.

Marino joined meeting.

4. Officer Reports

a. President's Report:

*Good afternoon and welcome to the last meeting of the MAD.....last meeting before we start our work on the streets of the district that is! We are very excited as a board and as a community to finally get going with Enhancing La Jolla and working to improve the **quality** of life in our Village.*

*In my opening remarks last meeting I talked about walking Girard with members of the board and we did do that.....thanks to those of you that were able to walk with me. As a brief report on what we saw let me just say again that we have a lot of work to do but we can't be expected to do it without help from folks living and working in the District. Store owners and property owners will be contacted by our General Manager (John) and John will also be working closely with the Merchants Association to coordinate and facilitate what we all need to be aware of to "enhance" the work of the MAD. To truly change our appearance this will be vital to our mutual success. The additional maintenance that will be performed by our vendors under the GM's supervision will certainly make a big difference but ALL of us need to be aware of what we look like to the public each day and ALL of us must take pride in the appearance of our businesses and properties not only on the inside but outside on the sidewalks as well. We'll talk more about this as time goes on but please be aware that for the record we're all in this **together** and we all need to collaborate, participate and cooperate. Remember if you break the word together apart it really says "to get there" and to get there as a communityfor what we all want La Jolla to look like we're going to have to work together!*

We've a lot to accomplish today including voting on the vendors to do the work, setting future meeting dates for the year ahead and appointing two committees.

Thank you all for coming now let's start enhancing La Jolla!

b. Treasurer's Report: Other than initial seed money, both bank accounts have \$0 balances. Waiting initial deposit from City of San Diego. Report Accepted. Kanjo/Warwick 8-0-0.

c. Secretary's Report – ACTION: Approve Minutes of June 27, 2019
So moved. Kanjo/Warwick. 8-0-0.

5. Update from City of San Diego regarding the MAD - Information Only
Ojeda noted 1st quarter advance was mailed yesterday. He has scheduled a meeting between applicable City departments and ELJ for September 30th. He noted that the most successful MADs focus on the importance of "Collective Impact and Collaboration."

6. Update from La Jolla Community Foundation - Information Only
Noted it has taken 10 years of sustained volunteer effort to get to eve of the MAD starting. Work on a draft streetscape plan continues. Focusing on Girard including the dip. Expecting draft documents by October.

7. MAD Action Items
 - a. District Manager's Report – Action Item
John added to the report noting that MAD work can only proceed as fast as city advances funds. Lots of deferred maintenance so it will take time to make a significant difference. Hired contractors will wear lime green vests with ELJ logo.
Recommendation: Accept the Report.
So moved. LaCava/Nelson. 8-0-0.

 - b. Bid Package – Landscape Maintenance – Action Item
Background: See attached memo from the District Manager
Recommendation: Accept the quotation from Nissho of California, Inc. and direct the President to issue a Notice to Proceed to start work on or about October 1st pending receipt and approval of the Work Schedule.
So moved. Pfeifer/Kanjo. 8-0-0.

 - c. Bid Package – Sidewalk and Trash Receptacle Power Washing – Action Item
Background: See attached memo from the District Manager
Recommendation: Accept the quotation from Urban Corps of San Diego County and direct the President to issue a Notice to Proceed to start work on or about October 1st pending receipt and approval of the Work Schedule.
So moved. Nelson/Yansick. 8-0-0.

Kanjo left meeting.

 - d. Bid Package – Trash Collection and Litter Control – Action Item
Background: See attached memo from the District Manager
Recommendation: Accept the quotation from Nissho of California, Inc. and direct the President to issue a Notice to Proceed to start work on or about October 1st pending receipt and approval of the Work Schedule.
So moved. Pfeiffer/Nelson. 7-0-0.

8. Enhance La Jolla Action Items (Tasks and funding not associated with the MAD)
 - a. Board Meeting Dates for 2020 – Action Item
Recommendation:
 - i. Set the quarterly board meetings for 2020 at 4:00 pm on the following dates: January 16th, March 19th, June 18th, and September 17th.
 - ii. Set June 18, 2020 as the as the date of the Annual Meeting.

So moved. Nelson/Marino. 7-0-0.

- b. Nominating & Elections Committee – Action Item
Recommendation: Form a Nominating & Elections Committee and accept Appointments. The purpose of the committee shall be to draft reasonable procedures for nomination and election of board members and present the draft for consideration and adoption at the next regular board meeting.

Board opted to not take an action and for the president to seek volunteers.

- c. Audit Committee – Action Item
Recommendation: Accept Appointments to the Audit Committee.

Board opted to not take an action and for the president to seek volunteers.

- d. Annual Report – Action Item
Recommendation: Waive the requirement for an Annual Report as the Corporation received less than \$25,000 in gross receipts during the fiscal year ending June 30, 2019.

So moved. LaCava/Yansick. 7-0-0.

- e. Annual Statement – Action Item
Recommendation: Waive the requirement for an Annual Statement as no transactions or indemnifications were incurred during the fiscal year ending June 30, 2019.

So moved. LaCava/Yansick. 7-0-0.

- f. Financial Audit – Action Item
Recommendation: Waive the requirement for a Financial Audit as the Corporation did not receive or accrue gross revenue of \$2 million or more during the fiscal year ending June 30, 2019.

So moved. LaCava/Yansick. 7-0-0.

9. Board Member Comments – Information Only: None

10. Adjourn to the Next Board Meeting

Meeting adjourned at 5:25 pm to next regular meeting on January 16, 2020.