

Chair: Bill Tribolet | Secretary: Steve Haskins | Treasurer: Ed Witt

Meeting of the Board of Directors – Open to the Public
Tuesday, June 13, 2017 | 4:00 pm
La Jolla Riford Library, 7555 Draper Ave, La Jolla, CA 92037

DRAFT AGENDA

1. Welcome and Roll Call
2. Adopt the Agenda
3. Non-Agenda Public Comment (2 minutes or less on matters within ELJ jurisdiction and not on today's agenda. No action can be taken.)
4. Minutes Review and Approval: Board Meeting of May 3, 2017
5. Officers' Reports
 - a. President
 - b. Secretary
 - c. TreasurerRecommendation: Accept Officers' Reports
6. Appoint Ad Hoc Committees - ACTION
 - a. Bylaws
 - b. Develop Request for Proposal (RFP) for Maintenance Sub-Contractor
 - c. Administrative Assistance Search
 - d. 2017 Initial Project Options
7. Management Contract with City of San Diego - ACTION
Recommendation: Accept the City's Agreement for Maintenance and Management of the MAD and direct the Contract Administrator (Steve Haskins) to sign the agreement.
8. La Jolla Community Foundation – Update
 - a. Recommendation: Execute reimbursement agreement for funding of first year's insurance.
 - b. Discussion of possible actions/projects over next 6 months using private donations.

9. Insurance – ACTION

Consider the quote for Commercial Liability and Directors & Officers insurance.

Recommendation: Accept quote and direct Treasurer to extend payment pending securing funds from La Jolla Community Foundation.

10. Next Steps – INFORMATION

a. Issue Request for Proposal (RFP) for landscape/maintenance contractor (Sep 2017) and retain contractor (Dec 2017)

b. Hire a contract administrative assistant (Dec 2017)

c. Start MAD services (Jan 2018)

11. New Business - Opportunity for Members to suggest matters for the next Board meeting

12. Adjourn to the Next Board Meeting tentatively scheduled for September 2017.

NOTICE TO PUBLIC

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. Action may not be taken on items not posted on the agenda.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Joe LaCava at 619-972-4705 at least 48 hours prior to the meeting.

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum per person) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select one or two speakers to represent the opinion of the group. The order of Agenda items is listed for reference and may be taken in any order deemed appropriate by the Board of Directors. The Agenda provides a general description and staff recommendations; however, the Board of Directors may take action other than what is recommended.