

Chair: Bill Tribolet | Secretary: Steve Haskins | Treasurer: Ed Witt

Meeting of the Board of Directors – Open to the Public
Wednesday, May 3, 2017 | 4:00 pm
La Jolla Riford Library, 7555 Draper Ave, La Jolla, CA 92037

DRAFT AGENDA

1. Introductions and Roll Call
2. Adopt the Agenda
3. Brown Act Training (Liz Studebaker, City of San Diego)
4. Non-Agenda Public Comment (2 minutes or less)
5. Election of Officers
6. Officer's Reports
 - a. President
 - b. Secretary
 - c. TreasurerRecommendation: Accept the Reports and direct Treasurer to set up checking accounts
7. Bylaws – Board Member Terms
Recommendation: In recognition that ELJ's mission can only be implemented once there is a contract with the City of San Diego, amend Art VI, Sec 2 to read "The initial Directors shall serve for staggered terms of one, two, or three years. The initial terms shall be measured from July 1, 2017 or the date the management contract is signed with the City of San Diego, whichever is later."
8. Board Appointment – Vacancy
Recommendation: Appointment to fill remainder of the term of the vacated Residential Seat.
9. Management Contract with City of San Diego
Recommendations:
 1. Approve draft Exhibit B - Budget Detail
 2. Appoint a Contract Administrator (Exhibit C)
 3. Approve the form of the city's Agreement for Maintenance and Management of the MAD
10. Insurance – Action Item
 - a. Commercial Liability
 - b. Directors & Offices InsuranceRecommendation: Obtain quotes for approval at the next Board meeting.

11. La Jolla Community Foundation – Update

12. Next Steps

- a. Secure insurance (Jun 2017)
- b. Sign management contract with City of San Diego (Jun 2017)
- c. Hire a contract administrative assistant (Dec 2017)
- d. Issue Request for Proposal (RFP) for landscape/maintenance contractor (Sep 2017) and retain contractor (Dec 2017)
- e. Start MAD services (Jan 2018)

13. Next Meeting – 1st Week in June (tentative)

NOTICE TO PUBLIC

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. Action may not be taken on items not posted on the agenda.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Joe LaCava at 619-972-4705 at least 48 hours prior to the meeting.

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum per person) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select one or two speakers to represent the opinion of the group. The order of Agenda items is listed for reference and may be taken in any order deemed appropriate by the Board of Directors. The Agenda provides a general description and staff recommendations; however, the Board of Directors may take action other than what is recommended.